



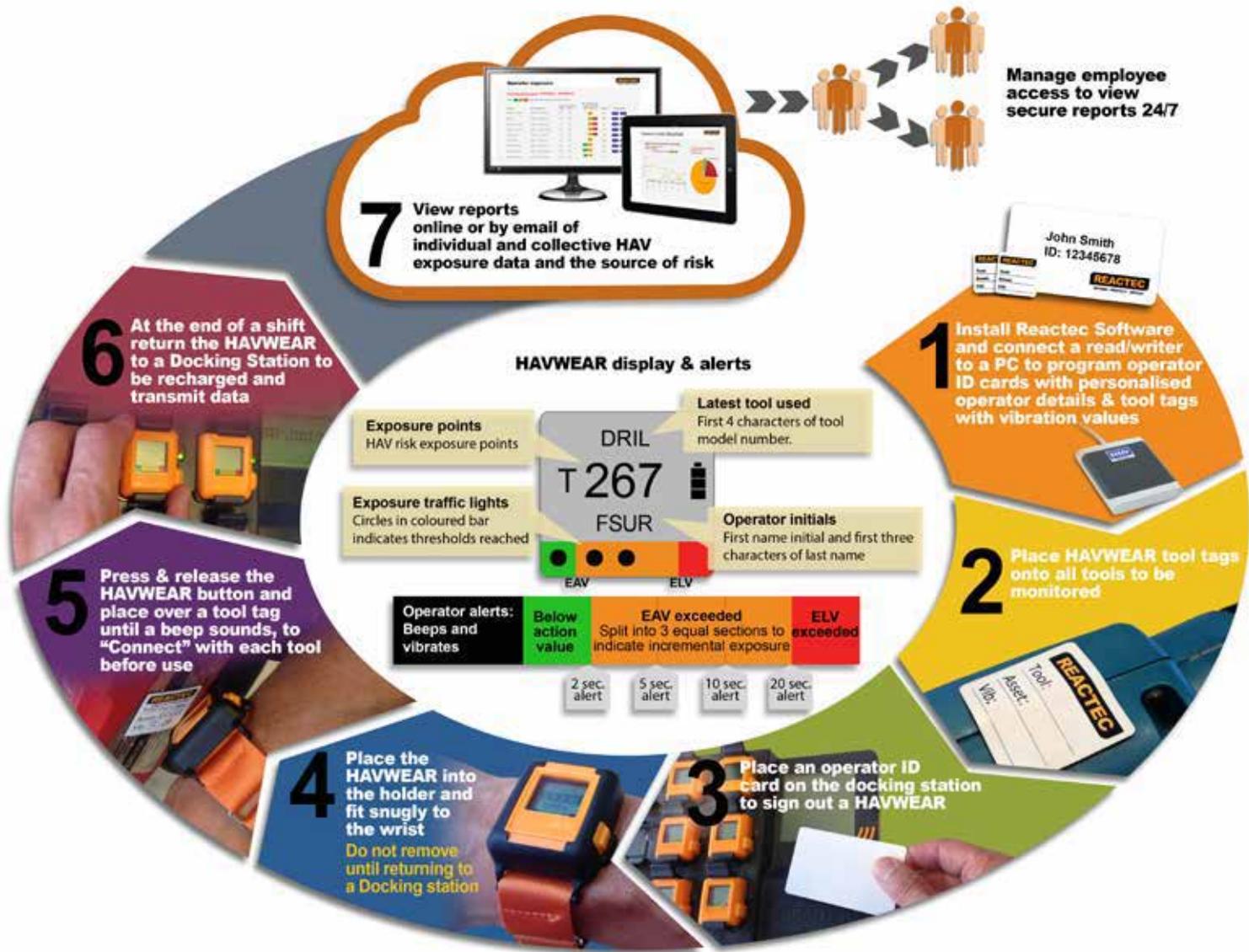
# Reactec Analytics Platform Quick User Guide

**REACTEC**

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# How it works

## The Reactec Analytics Platform including the HAVWEAR



**1** To **program ID cards and Tool tags**, download software & drivers from your Reactec online analytics account and install onto a PC. Plug into the PC an RFID read/writer, enter data into the software and place an ID card or Tool Tag onto the read/writer to program tool tags with tool data and ID cards with operator exposure threshold values.

*NOTE: Existing Tool tags and ID cards can be updated with new data. Log into your analytics account at [www.reactecanalyticsplatform.com](http://www.reactecanalyticsplatform.com).*

**2** To **attach a HAVwear Tool Tag** peel off the back layer to expose the sticky surface, choose a location on a tool that can be easily accessed and attached the HAVwear Tool Tag by firmly pressing it sticky side down, onto the surface of the tool.

*NOTE: When attaching a HAVwear Tool Tag to a tool, ensure the surface is flat, dry and dust free.*

**3** To **release a HAVwear module from the Docking Station** present the operator ID card close to the screen on the Docking Station until a beep sounds. Wait a view seconds until a green LED flashes next to a HAVwear to indicate which HAVwear is activated and to be removed.

*NOTE: Once released the HAVwear will display the first character of the operators first name and first three characters of their last name.*

**4** When **fitting the HAVwear** module into the wrist holder and securing to the wrist, make sure the strap is pulled tightly for a snug fit. You may need to pull the black holder close to the metal loop to have adequate Velcro engagement.

*NOTE: Once fitted to the wrist do not remove the HAVwear until you have returned to a Docking station at the end of the shift. If there is a reason to remove the HAVwear ensure the HAVwear OFF mode is used before removal.*

**5** To **“connect” the HAVwear to a tool** Press and release the HAVwear button once and then place the HAVwear display next to or against a HAVwear tag (which is attached to the tool about to be used), until a short beep sounds. Check the display for the tool ID. If it is not displayed on the screen repeat the process.

*NOTE: The use of the HAVwearOFF mode is recommended between tool use with a vibration level >5m/s<sup>2</sup> to ensure points are not accumulated during non-tool use such as during vehicle use.*

**6** **Dock the HAVwear** after each days use. The exposure data will be downloaded onto the Docking station and transmitted to the online exposure reports. The HAVwear battery can last up to 3 days but daily docking ensures up to date data recovery. Ensure a HAVwear is docked for at least 15 minutes after each days use for full recharge. If fully discharged, recharge will take 45 minutes.

*NOTE: If a HAVwear fails to dock to a docking station clean the metal contact points on the reverse of the HAVwear (a successful dock is shown with a green LED on the Docking station next to the returned HAVwear).*

**7** **Exposure reports** on the source and levels of exposure and related tool usage can be viewed online or received automatically by email. The reports can be filtered by date ranges of individual groups, regions and or divisions.

*NOTE: Alerts can also be set up in the analytics platform to allow individuals to receive a daily email at a specified time when individuals exceed either their EAV or ELV thresholds.*



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